

Pauline Moffatt Covid-19 risk assessment (22/6/20) – At Burton Road Clinic, M20 1HZ

Hazard	Responsibility of Action	Arrangements
Patients or staff bring COVID-19 virus on to premises	All staff	Triage patients for symptoms during booking screening call / email and reminder texts the day before appointment. Notice on door asking symptomatic patients not to enter. Everyone entering building asked to use hand sanitiser in waiting room.
Cross infection between patients patients or staff in waiting room / communal areas	All staff	Social distancing is maintained in the waiting room through spacing out of a limited number of seats. Screens are placed between seats and on the reception desk. Therapist appointment times coordinated to have the least patient cross over in the waiting room. If necessary ask patients to wait in their cars to be called in when their therapist is ready. If necessary use spare treatment rooms as supplementary waiting rooms. Hard surfaces such as the reception desk, door handles, and chairs are regularly cleaned with disinfectant wipes.
Cross infection in space other than the waiting room or treatment rooms.	All staff	Internal door handles, bannister rails, bathroom fittings and any hard surface likely to be touched by patients or staff regularly cleaned with disinfectant wipes.
Cross infection in the treatment rooms	Therapists	Therapists will wear appropriate personal protective equipment as advised by their governing body (BAcC) e.g. Fluid resistant face masks (FRSM II) standard. Social distancing will be maintained where ever possible, for example placing chairs 2 metres apart. Treatment tables and pillows are fitted with plastic wipeable covers. After each patient leaves the room all hard surfaces within the vicinity of the patient are wiped with alcohol based (Mikrozid) disinfectant wipes. If the appointment has used the treatment table, this too and the pillow to are wiped. The door handles and door push plates are also wiped. Windows should be opened (for 30-minutes between patients) to ensure air flow in the treatment room. A check list will be used to ensure all hygiene steps are taken between patient visits.
General good practice	All staff	Regular hand washing throughout day, as per 20 second instructions placed in the bathroom.



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		High standard of cleaning and general cleanliness as normal.
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